

Tranquil Properties LLC

PO Box 496451, Garland, Texas 75049-6451

staff@tranquilprop.com

636-277-9709



MOVE OUT CHECKLIST

Please send pictures of any stained or damaged areas in any part of the home to staff@tranquilprop.com. We will determine if the problem needs professional maintenance, or if you will be allowed to care for the matter yourself. In addition to looking for damage to the property, we will be looking for cleanliness in all areas of the home. Thorough cleaning will make a difference in how much of your security deposit is returned to you. Please care for all the following areas.

Kitchen Special attention needed near the stove where grease may build up.

Clear any clogged drains.

Clean and sanitize sink and countertops.

Wipe inside and outside of all cabinets with damp cloth.

Clean inside and outside of microwave, including the filter underneath.

Thoroughly clean the stove and oven (remove shelving, drip pans, and burners).

Pull the stove out away from the wall and clean behind it, including the sides of the cabinets.

Clean inside of the refrigerator, removing each shelf/drawer to clean separately.

Pull the refrigerator away from the wall, and clean underneath and behind it.

Clean out the dishwasher, including the inside and around the edge of the door.

Run ice cubes and cold water through the disposal to remove remnants of food.

Bathroom

Remove any hair clogging drains.

Remove soap scum and mildew from the bathroom tiles and the tub/shower surround.

Sanitize the sink, shower, bathtub, and toilet.

Wipe all surfaces of drawers and cabinets with damp cloth, making sure to remove all hair.

Clean the mirror.

Vacuum the outside of the exhaust fan.

Walls

Brush out cobwebs from corners and ceilings.

Wipe all switch plates, outlet covers, and baseboards with damp cloth.

Wipe off any spots on walls with a damp cloth. Pay close attention near heating/cooling vents.

Leave all nails, picture hangers, etc. in walls. This will make sure that our maintenance team will find and fill all the holes prior to repainting.

Windows

Wipe down the window frames.

Clean window glass inside and out.

Vacuum blinds to remove dust/dirt and wipe with a damp cloth to remove spots or grease.

Doors

Vacuum the top of each door frame.

Wipe down all doors, door frames and knobs with a damp cloth.

Lighting Fixtures

Clean all lighting fixtures inside and out.

Clean ceiling fans, including the top, blades, and lights.

Replace any light bulbs that have burnt out.

Floors

Mop all tile and hardwood floors, if corners need extra attention clean them by hand.

Vacuum all carpeting, pay attention to edges & use vacuum hose if necessary.

A fee of \$125 will be withheld from your security deposit to cover professional carpet cleaning after property has been repainted.

Additional Items

Make sure all smoke detectors are working – replace batteries if needed.

Clear out all belongings from cabinets, closets, drawers, etc.

Remove all outdoor belongings from patio/deck, including the storage closet.

Replace the HVAC filter.

Take all trash to the dumpster.